

## Application fee payment procedure

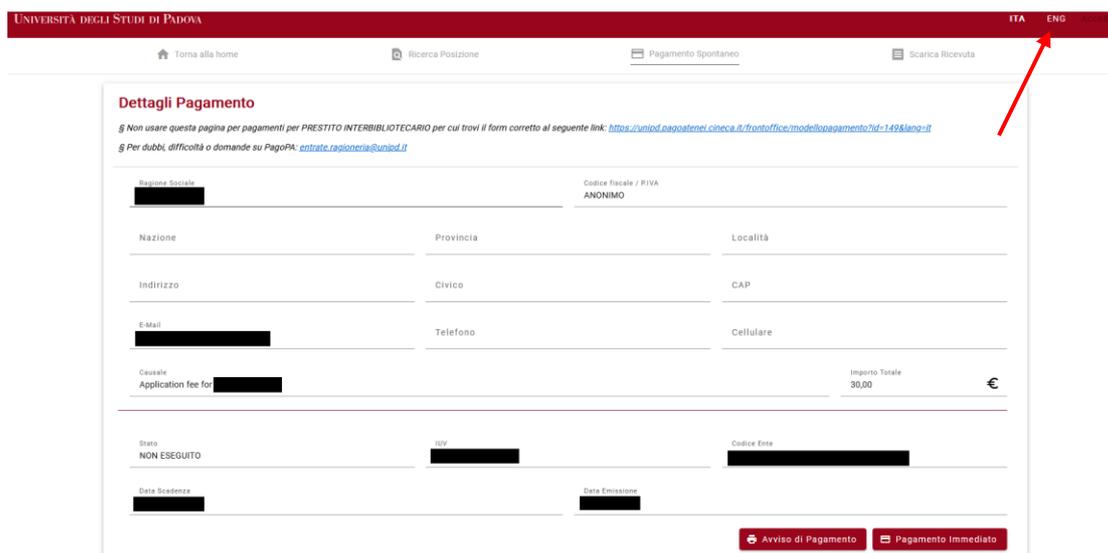
Click on the payment link you received via email to access the payment platform.

The email subject is: “University of Padua-Application fee payment instructions”. Please check the Inbox folder and Spam folder in your email address to make sure you do not miss this automatic email.

Always check your inbox to never miss any communication from our office.

You can also find this message in the **Messages** section of your profile in the **Application platform** Apply UNIPD. Use the latest such email you received.

On the top right, you can choose to view the platform in *English*:



UNIVERSITÀ DEGLI STUDI DI PADOVA

ITA ENG

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### Dettagli Pagamento

g Non usare questa pagina per pagamenti per PRESTITO INTERBIBLIOTECARIO per cui trovi il form corretto al seguente link: <https://unipd.esaqaotenei.cineca.it/frontoffice/modellopagamento?id=149&lang=it>  
g Per dubbi, difficoltà o domande su PagoPA: [entrate.regione@unipd.it](mailto:entrate.regione@unipd.it)

Regione Sociale	Codice fiscale / P.IVA ANONIMO	
Nazione	Provincia	Località
Indirizzo	Civico	CAP
Email	Telefono	Cellulare
Causale Application fee for		Importo Totale 30,00 €
Stato NON ESEGUITO	INV	Codice Ente
Data Scadenza		Data Emissione

Avviso di Pagamento Pagamento Immediato

The platform will show you the payment details.

### IMPORTANT:

The information in the payment form is taken directly from your application on the Apply UNIPD platform and cannot be edited. The payment is tied directly to your application so even if there is any kind of mistake in the form the payment will be recognized by the Apply UNIPD platform as long as you follow the instructions of this guide.

The “Expiry date” (*Data scadenza*) indicated in the payment form refers to the link validity; it is NOT the payment deadline. The deadline to pay the Application fee is the same deadline for the submission of your application on the **Application platform** Apply UNIPD.

You cannot submit the application without paying the application fee. We do not accept late submissions.

Click on “**Start online payment**”, on the bottom right of the page:

State NOT EXECUTED	IUV [REDACTED]	Organization's payment code [REDACTED]
Expiry Date [REDACTED]	Issue Date 19/11/2024	
		<a href="#">Print Payment slip</a> <a href="#">Start online payment</a>

Confirm your email to proceed.

## Enter your email

You will receive the payment result at this address

Email address

Required field

Repeat again

Required field

[Go back](#)

[Continue](#)

By continuing you accept the service [terms and conditions of use](#) and confirm to have read the [Privacy Policy](#). Form protected by reCAPTCHA and Google ([Privacy Policy](#) and [Terms of Service](#)).

Select the payment method from the list of available options.

### IMPORTANT:

If you are located outside the EU, the only options that you can use are: Credit Card Payment (*Carta di debito o credito*), PayPal, Apple Pay.

The accepted Credit Card circuits are: American Express, Visa, Mastercard, Maestro and Postepay. Before proceeding with a credit card payment, contact you bank to make sure that online payments are enabled worldwide and for all types of purchases.

## How do you want to pay?

To learn more about the methods and costs applied by the participating operators, visit the page [Cost transparency](#).

	Carta di debito o credito	>
	Apple Pay	>
	BANCOMAT Pay	>
	Conto Banca Popolare di Sondrio	>
	Conto BancoPosta	>
	Conto BancoPosta Impresa	>
	Conto ICONTO	>
	Conto Intesa Sanpaolo	>
	MyBank	>
	Paga con Postepay	>
	PayPal (anche in 3 rate)	>
	Satispay	>

If you select Credit Card Payment (*Carta di debito o credito*) you will be required to enter your credit card information.

## Enter card information

Card number	
0000 0000 0000 0000	
Expiration date	CVV
MM/AA	123
Card holder	
Nome riportato sulla carta	

[Back](#) [Continue](#)

If you select PayPal, you will have to access your PayPal account to authorize and complete the payment.

Once the payment is completed, you may download the receipt by opening the payment link you have received via email and clicking on the **“Receipt”** button.

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### Payment details

Business name		Italian Personal ID / VAT Number	
[REDACTED]		ANONIMO	
Nation	District	City	
Address	Street number	Zip code	
Email	Phone	Mobile phone	
Reason		Amount	
Application fee for [REDACTED]		30,00	€
State	IUV	Organization's payment code	
EXECUTED	[REDACTED]	[REDACTED]	
Expiry Date	Issue Date	Payment Date	
12/07/2022	13/01/2022	13/01/2022	

[Receipt](#)

You will not have to upload the receipt on the Application Platform Apply UNIPD, the system will verify the payment automatically.

Within one day of completing the payment, you will receive an automatic email from the Apply UNIPD platform informing you that the payment has been confirmed and the status of your “Application Fee” task has been updated.

**IMPORTANT:**

**The University of Padua does NOT manage PagoPa.  
We cannot solve issues with the PagoPa payment gateway.  
Direct payment to the University bank account is NOT possible.**

The application fee (30 euros) is compulsory for all applicants and it cannot be waived, postponed or refunded.

**If you are applying ONLY to Bachelor's degree programmes requiring a specific TOLC test as part of the entry requirements do NOT proceed with the payment of the Application Fee. Instead, you will have to register for the required TOLC test and pay the 35 Euro registration fee on the [CISIA website](#).**

If you have any trouble paying the application fee, another person can pay it for you using the payment link you received via email (i.e. a family member or a friend).

If you encounter any issue during the payment, please try again using a different browser or a different device. You can also try to delete the navigation data (cookies and cached data) from your browser.

Should you be unable to complete the payment, please contact your bank.